



## BOARD OF DIRECTORS – OPEN CALL FOR CANDIDATES

AHSM is searching for prospective leadership team members. Could that be you? Are you interested in helping to advance the mission and goals of the AHSM? Do you have a passion for getting the job done?

We are currently in the process of re-organizing the structure of AHSM, including the board composition to include non-physician members of the healthcare team. As an active member of AHSM, this is your opportunity to join the leadership team and help shape the future of AHSM. A list of positions, expectations, and time commitments is included to help you understand the commitment involved in AHSM.

As an AHSM Board member, you will have the opportunity to work directly with social media platforms, collaborate with respected organizations like Cochrane, and foster discussions around important topics related to social media for health professionals. Board members help shape the many programs provided for our members, from the virtual annual educational conference to webinars and monthly Zoom Hangouts that provide pertinent information and guidance to AHSM members.

We invite all members to consider moving into a leadership role with AHSM. If you are interested, please submit a letter of intent (maximum 200 words) and a recent CV to [info@ahsm.org](mailto:info@ahsm.org) with the subject line “AHSM Leadership Candidate.” Open call for candidates is from October 1-31, 2021. The nominating committee will review all submissions and notify candidates of their acceptance in November. Onboarding will take place in December and new board members will begin their term on January 1, 2022.

AHSM’s executive officers look forward to your interest in serving as a leadership team member for AHSM.

Position	Description	Expectation
President	General oversight of the organization; preside at all meetings of the Board; prepare and report on the affairs of the organization; review/implement policies and procedures adopted by the Board; shall be a voting member of all committees and task forces. Term shall be one (1) year.	8 Exec Comm Mtgs 4 Board Mtgs Annual Meeting Virtual Educational Mtgs Committee/Task Force Mtgs
President-Elect	Provide continuity of oversight of the organization in the absence/disability of the current President; serve as Chair of Membership Committee; additional duties as requested by the President. Term shall be one (1) year.	8 Exec Comm Mtgs 4 Board Mtgs Annual Meeting Virtual Educational Mtgs Committee/Task Force Mtgs

Secretary/Digital Director	Shall work with Executive Director to establish meeting notices, record votes, and meeting minutes; serves as the Digital Director ensuring website and social media presence are updated and current; additional duties as requested by the President. Term shall be one (1) year.	8 Exec Comm Mtgs 4 Board Mtgs Annual Meeting Virtual Educational Mtgs
Treasurer	Shall work with Executive Director to prepare and present annual general operating budget to Board for review and approval; ensure all financial transactions are properly posted and disbursed in a timely fashion; present financial overview of revenue and expenses to Board as requested; review and present tax filings and financial audits to Board for review and approval; work with Wealth Advisor on investment portfolio, review, and report to Board on portfolio status. Term shall be one (1) year.	8 Exec Comm Mtgs 4 Board Mtgs Annual Meeting Virtual Educational Mtgs
Immediate Past President	Serves as Nominating Committee Chair and Chair of Emeritus Council. Term shall be one (1) year.	8 Exec Comm Mtgs 4 Board Mtgs Annual Meeting Virtual Educational Mtgs
Board Member(s) (10 Total) 5 – MD/DO Members 3 – Non-Physician Members 2 – Student/Trainee Members	Shall manage the business affairs of the organization; plan and participate in annual meeting and other educational meetings; encourage membership and participation in the organization; shall exercise appropriate fiduciary principles of duty of care, loyalty, and obedience in all decisions. Term shall be five (5) years with alternating start/end dates for continuity of Board.	4 Board Mtgs Annual Meeting Virtual Educational Mtgs